



**TOKIO MARINE INSURANCE
VIETNAM COMPANY LIMITED**

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom - Happiness

No.: 68/2023-CHN-TMIV

Regarding: New regulations on
personal data protection under
Decree No. 13/2023/ND-CP

Hanoi, 21st June 2023

Dear Valued Customers,

On 17 April 2023, the Government issued Decree No. 13/2023/ND-CP on Personal data protection ("**Decree 13**") which will come into effect as of 01 July 2023. These new regulations will directly impact the process of signing and performing the contract between Tokio Marine Insurance Vietnam Company Limited ("**TMIV**") and Valued Customers regarding the processing of personal data.

As TMIV plays the role of Data Controller and Processor of your personal data while you are identified as Data Subject, TMIV would like to seek your cooperation to ensure compliance with the regulations, and requirements under Decree 13 regarding the processing and protection of personal data.

These are some important highlights in Decree 13 that you should be well aware of when transaction with TMIV:

1. Types of personal data controlled and/or managed by TMIV and/or other relevant parties processing the data on behalf of TMIV

During the signing and performance of the insurance contract, as the Data Subject, you may have to provide TMIV with the following data:

Basic personal data: means information associated with a specific individual or used to identify a specific individual (not including sensitive personal data).

E.g.: Full name; date of birth; residence addresses; nationality; personal image; phone number; identification number; information about family relationship, etc.,

Sensitive personal data: means personal data in association with an individual's privacy which, when being infringed, will directly affect an individual's legal rights and interests.

E.g.: Health condition stated in the medical record; ...

2. Consent on data processing

To ensure the legitimacy of the processing activities of your personal data during the performance of the insurance contract, we shall require you to grant your consent (in a proper form) on types of the processed personal data along with the purpose of





processing the personal data, TMIV's list of business partners that are allowed to process the personal data; and the rights, obligations of the data subject.

The data subject's rights are specifically listed in Decree 13, such as the right to know about the processing of data, to request for rectification of personal data after providing; etc.

In case you are an organization providing the personal data of employees, staff, or members of your organization, TMIV understands that you should have acquired valid authorization(s) for such provision of personal data so TMIV can arrange the insurance policies for such individuals.

Please also note that there are exceptions that do not require TMIV to acquire the data subject's consent, such as publicizing personal data in accordance with the laws, or assisting the authority's activities regulated under specialized laws.

For more information on Decree 13 and related matters, please contact TMIV's representative to ensure the implementation and its compliance with the laws are conformed and for your best interests.

Thank you for your continuous trust and support./.

TOKIO MARINE INSURANCE VIETNAM COMPANY LIMITED



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